

BMP Summary Sheet

MS4 Name: City of Mankato

Minimum Control Measure: 2-PUBLIC PARTICIPATION/INVOLVEMENT

Unique BMP Identification Number: 2a-1 (Permit Section V.G.2.a)

BMP Title: COMPLY WITH PUBLIC NOTICE REQUIREMENTS																										
Target Audience: Citizens, City Council, Agency (MPCA), County Officials, Business Owners, Contractors																										
BMP Description: <p>The City must hold at least one public information meeting per year addressing the Storm Water Pollution Prevention Program. The meeting must occur before the June 30th annual report submittal deadline. The City must publish a notice at least 30 days prior to the meeting in a newspaper of general circulation in the general vicinity of the MS4. (Mankato Free Press) The notice must contain the following information:</p> <ul style="list-style-type: none"> Date, time, and location of the meeting, A concise description of the manner in which the meeting will be conducted, and Location where a copy of the SWPPP is available for public review. <p>A copy of the notice must be made available to the Agency (MPCA), the appropriate City and County Officials, and all other persons who have requested that they be informed of public meetings for the Storm Water Pollution Prevention Program. The City will send copies of the notice to these parties.</p> <p>Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.</p>																										
Measurable Goals: <p>The City of Mankato will measure and show effectiveness by:</p> <ul style="list-style-type: none"> On-time completion of tasks in the implementation schedule. Affidavit of proof of publication. <p>The City of Mankato will be able to quantify the work done on this BMP by:</p> <ul style="list-style-type: none"> # of times the notice was published in the Mankato Free Press. # of officials and interested citizens who received a copy of the notice. 																										
Timeline/Implementation Schedule: <p>Baseline – The City currently does not hold a public meeting for storm water pollution prevention issues. 2008 – 2011 Annually publish a notice 30 days in advance of the public information meeting.</p>																										
Specific Components and Notes: <p>The City will follow the same procedures that the City Council currently uses for public hearings.</p>	<div style="border: 1px solid black; padding: 5px;"> <p style="text-align: center; background-color: #d3d3d3; margin: -5px -5px 5px -5px;">Recordkeeping & Reporting:</p> <p style="text-align: center;"># of Days the Notice was Published (P) # of People who Received a Copy of the Notice (C)</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Year</th> <th style="text-align: center; border-bottom: 1px solid black;">P</th> <th style="text-align: center; border-bottom: 1px solid black;">C</th> <th style="text-align: left; border-bottom: 1px solid black;">Publication Dates</th> <th style="text-align: left; border-bottom: 1px solid black;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>2008:</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>2009:</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>2010:</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>2011:</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> </div>	Year	P	C	Publication Dates	Meeting Date	2008:					2009:					2010:					2011:				
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Responsible Party for this BMP: <p style="margin-left: 20px;">Name: Emily Javens, PE, CPESC</p> <p style="margin-left: 20px;">Department: Engineering</p> <p style="margin-left: 20px;">Phone: (507) 387-8643</p> <p style="margin-left: 20px;">E-mail: stormwater@city.mankato.mn.us</p>																										

BMP Summary Sheet

MS4 Name: City of Mankato

Minimum Control Measure: 2-PUBLIC PARTICIPATION/INVOLVEMENT

Unique BMP Identification Number: 2b-1 (Permit Section V.G.2.b)

BMP Title: **SOLICIT PUBLIC INPUT & OPINION ON THE ADEQUACY OF THE SWPPP**

Target Audience: Citizens, City Council, Agency (MPCA), County Officials, Business Owners, Contractors

BMP Description:

As required by the permit, the City must solicit public input and opinion on the adequacy of the Storm Water Pollution Prevention Program. It must allow interested parties a reasonable opportunity to make oral statements concerning the Program and must consider timely, relevant written materials that interested parties submit concerning the Program. At a minimum, the City will issue a press release and print a public notice soliciting public opinion on the program prior to the annual meeting.

Comments can be received all year long on the SWPPP. The City will add a "Send Comment" button on the storm water webpage.

Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this Summary Sheet is intended to meet all SWPPP requirements for this BMP.

Measurable Goals:

The City of Mankato will measure and show effectiveness by:

- On-time completion of tasks in the implementation schedule.

The City of Mankato will be able to quantify the work done on this BMP by:

- # of efforts made to solicit public opinion.
- # of comments received at the public information meeting.
- # of written comments received.
- # of comments submitted through the website.

Timeline/Implementation Schedule:

Baseline – The City currently does not solicit comments for storm water pollution prevention.

2008 – 2011 Annually solicit written and oral comments on the adequacy of the SWPPP through a press release, public notice, and the City's website.

Specific Components and Notes:

Responsible Party for this BMP:

Name: Emily Javens, PE, CPESC

Department: Engineering

Phone: (507) 387-8643

E-mail: stormwater@city.mankato.mn.us

Recordkeeping & Reporting:

of Efforts Made to Solicit Input (E)

of Comments Received at Meeting (MC)

of Written Comments Received (WC)

of Comments Submitted through the Website (Web)

2008: E = _____ MC = _____ WC = _____ Web = _____

2009: E = _____ MC = _____ WC = _____ Web = _____

2010: E = _____ MC = _____ WC = _____ Web = _____

2011: E = _____ MC = _____ WC = _____ Web = _____

Note: 2008 refers to June 2007 – June 2008; 2009 = June 2008 – June 2009, etc.

BMP Summary Sheet

MS4 Name: City of Mankato

Minimum Control Measure: 2-PUBLIC PARTICIPATION/INVOLVEMENT

Unique BMP Identification Number: 2c-1 (Permit Section V.G.2.c)

BMP Title: CONSIDER PUBLIC INPUT													
Target Audience: Citizens, City Council, Agency (MPCA), County Officials, Business Owners, Contractors													
BMP Description: <p>As required by the permit, the City must consider the public input, oral and written, to the Storm Water Pollution Prevention Program and shall make adjustments that the City finds appropriate.</p> <p>The MS4 Coordinator will record the comments received and determine an appropriate action, if any, for each comment. The comments and corresponding responses will be published in a document that will be made available to the public on the City's website. Those submitting comments will receive a mailed copy of the document.</p>													
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Measurable Goals: <p>The City of Mankato will measure and show effectiveness by:</p> <ul style="list-style-type: none">• On-time completion of tasks in the implementation schedule. <p>The City of Mankato will be able to quantify the work done on this BMP by:</p> <ul style="list-style-type: none">• # of comments received, written and oral.• # of changes made to the SWPPP as a result of public comments.													
Timeline/Implementation Schedule: <p>Baseline – The currently does not solicit comments for storm water pollution prevention issues.</p> <p>2007 – 2011 Annually record comments and offer responses in a document that will be made available to the public on the City's website. Mail the document to those submitting comments.</p>													
Specific Components and Notes:	Recordkeeping & Reporting: <p># of Total Comments Received (TC) # of Changes Made to SWPPP (CM)</p> <table><tr><td>2008:</td><td>TC = _____</td><td>CM = _____</td></tr><tr><td>2009:</td><td>TC = _____</td><td>CM = _____</td></tr><tr><td>2010:</td><td>TC = _____</td><td>CM = _____</td></tr><tr><td>2011:</td><td>TC = _____</td><td>CM = _____</td></tr></table>	2008:	TC = _____	CM = _____	2009:	TC = _____	CM = _____	2010:	TC = _____	CM = _____	2011:	TC = _____	CM = _____
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